

Report to the Chief Officer (Highways and Transportation)

Date: 15 April 2014

Subject: Extension of Contract – Mobile Elevated Working Platforms

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks the Chief Officer's approval to extend the Mobile Elevated Working Platforms Contract for a period of 12 months, in accordance with Contract Procedure Rule 21.1 and utilising Clause 22 incorporated within the Contract.

Recommendations

2. The Chief Officer (Highways and Transportation) is requested to approve the extension of the Mobile Elevated Working Platforms Contract for a further 12 months in accordance with its terms and conditions.

1 Purpose of this report

- 1.1 The purpose of this report is to inform the Chief Officer (Highways and Transportation) of the requirement to extend the Mobile Elevated Working Platforms Contract and seek an Administrative Decision as defined by the Constitution of the Council to extend the contract to the two incumbent providers who have confirmed their agreement to extend.

2 Background information

- 2.1 The Bridges Team use this contract to assist in the delivery of their programme of bridge inspections where "touching distance" inspections of structures is often required.

2.2 This contract is for the provision of various types of Mobile Elevated Working Platforms and Operator. The Operator must be trained to ISO 18878:2004 standards and be in possession of a current Powered Access Licence.

2.3 The current contract expires on the 6 May 2014 and is extendable for one further year.

3 Main issues

3.1 The Mobile Elevated Working Platforms Contract was awarded to three contractors in May 2012 for an initial period of 12 months with a facility to be able to extend the contract twice up to a total contract period of 3 years.

3.2 The contract has been extended once when one of the incumbent contractors declined to extend.

3.3 The two remaining incumbent contractors have both agreed to extend the contract for this final period of 12 months and both have agreed to maintain their rates at their current value.

3.4 The total value of orders placed under this contract over the preceding 12 months is £22,000 which has ensured bridge inspections can be carried out expeditiously and safely.

3.5 The contract entitles the Contractors to claim a rate rise in line with the Retail Price Index and therefore their agreement to hold their rates for a further twelve months is seen as a saving to the Council and is considered best value.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Bridges Team are satisfied with the performance of both companies and are agreeable to the contract being extended.

4.1.2 Consultation has taken place with the Finance Team who confirmed that funding is available through the Bridges budget.

4.1.3 The Procurement Team have also looked into the appropriateness or otherwise of the proposed extension and concluded that it is justifiable.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Due consideration to equality has already taken place as part of the Corporate Procurement Process before this contract was originally awarded. It is currently not applicable to carry out an EDCI screening or impact assessment at this time.

4.3 Council policies and City Priorities

4.3.1 This contract is utilised as a means of instructing a contractor to supply a Mobile Elevated Working Platform with an Operator as and when required. Each order will be subject to the necessary approvals in accordance with the Council's rules.

4.3.2 The proposed extension to this contract will maintain an efficient method of procuring these essential services.

4.3.3 A collaborative contract with neighbouring authorities is not currently appropriate due to differing service deliveries. The merits of a West Yorkshire contract will continue to be reviewed.

4.4 Resources and value for money

4.4.1 The proposed extension to this contract will maintain an efficient method of procuring these essential services. The two incumbent Contractors have already maintained their rates for 24 months, therefore their agreement to waive their entitlement to an RPI price increase is a saving to the Council and represents excellent value for money.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no specific legal implications arising from this report. All activities relating to the proposed extension have been executed strictly in accordance with the Council's Contract Procedure Rules.

4.6 Risk Management

4.6.1 The incumbent contractors have already submitted competitive rates and their agreement to waive their entitlement to an RPI price increase represents a saving to the Council. A further tender exercise is not expected to bring any further savings and would incur costs associated with a new tender process.

5 Conclusions

5.1 The extension of this Contract is an efficient use of Council resources.

6 Recommendations

6.1 The Chief Officer (Highways and Transportation) is requested to approve the extension of the contract for Mobile Elevated Working Platforms for a further 12 months in accordance with its terms and conditions.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.